

Fenwick Island Town Council
Minutes of the Special Meeting of September 22, 2010

Approved 12.8.2010

Call to order and flag salute by Council Member Smallwood at 10:00 AM

Council Members Present: Langan, Bunting (late arrival), Smallwood, Weistling, Carmean, Tingle

Council Members Absent: Serio

Other Attendees: Win Abbott (Town Manager), Mike Baiocco (Kercher Engineering)

Approve minutes of Special Meeting of August 18, 2010

Motion to approve – Council Member Carmean

Second – Council Member Langan

No discussion

Vote – All in favor to approve minutes of Special Meeting of August 18, 2010 (5-0)

Presentation of Paving Project Bid Recommendation – Mike Baiocco, Project Manager (Kercher Engineering)

- Low bid – Jerry's Inc (\$108,452.60)
- Below the engineers estimate
- All bonds and permits are included in the cost
- Preliminary activities will be in concert with Town Manager Abbott to insure all contracts, etc are completed
- Shoulder work included (\$2100) – all material and placement
- Kercher Engineering estimate for supervisory oversight (\$16,400)
 - Final cost depends on length of time to complete project
 - Will notify town as firm approaches the estimated amount in order to seek a remedy for cost overrun
- Project should begin mid- to late- October and last 3 weeks if all goes according to plan

DISCUSSION

Town Manager Abbott advised that the initial recommendation of the Budget Committee was \$100,000. Additional items (King Street repaving and engineering oversight services) have caused the cost to increase to \$125,000. Representative Hocker has advised that the town will receive \$15,000 to help offset the cost. Council Member Weistling advised that funds will be taken from the Realty Transfer Fund if Council agrees.

Motion to award Jerry's Inc, 17776 Oak Hill Dr, Milford, Delaware, the 2010 Fenwick Island Street Rehabilitation Project for the base bid of \$108,452.60 as recommended by Michael Baiocco, Project Manager (Kercher Engineering). Payment to be made from Realty Transfer Funds and \$15,000 from Representative Hocker's Discretionary Funds for Street Improvements that were awarded to the Town (Agreement #11-P-PROG-15) and to include the following six (6) streets: King Street, West Farmington Street, West Georgetown Street, West So Carolina Street, Bay Avenue (AKA Mermaid Street), Oyster Bay Drive – Council Member Weistling

Second – Council Member Carmean

DISCUSSION

Council Member Weistling that it is important to stay on top of paving projects and that this demonstrates Council's fiscal responsibility.

Vote: All in favor (6-0) – Motion passed

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Minutes of the Special Meeting of September 22, 2010

Motion to authorize the Town Manager to enter into agreement with Kercher Engineering to perform inspection services for the 2010 Street Rehabilitation Project for an amount not to exceed \$16,400.

Payment to be made from the Realty Transfer Fund – Council Member Weistling

Second – Council Member Bunting

DISCUSSION

Council Member Langan asked if the \$16,400 is a “high” estimate. Council Member Weistling advised that it most likely is.

Vote: All in favor (6-0) – Motion passed.

Town Manager Abbott advised that he will have all papers ready for Mayor Serio’s signature on Friday, September 24, 2010.

Other Business: None

Public Participation: None

Council Member Smallwood adjourned the meeting at 10:15 AM.

Respectfully submitted,

Diane Tingle, Council Secretary

Transcribed by Agnes DiPietrantonio, Town Clerk